

IT SECURITY

Our ambition is to maintain the appropriate level of confidentiality, integrity and availability of our data and information.

We shall:

- Limit logical and physical access to data, information assets and equipment to authorized persons only
- Keep data intact, complete and accurate
- Keep our endorsed IT systems operational and ensure that data is available when needed
- Regularly monitor the effectiveness of our IT security measures
- Provide regular awareness training to end-users
- Monitor, filter and block network traffic and usage that is a threat to PGS assets and operations

RECORDS MANAGEMENT

Our ambition is to provide means by which content can be created, received, used, archived and deleted. Records management in PGS is based on the standards ISO 15489 and MoReq2010.

We shall:

- Not disclose sensitive or confidential information to third parties
- Comply with laws and regulations in the different countries where PGS operates
- Ensure that records keep their authenticity, reliability, integrity and usability as described in ISO 15489

SERVICE LEVEL

Our ambition is to ensure that IT infrastructure, applications and services meet our business needs and to maintain business continuity with no or minimal disruption of IT services.

We shall:

- Prioritize IT continuity
- Work to deliver the agreed service level through effective use of available resources
- Measure and report performance
- Provide a transparent and consistent service catalog
- Provide users with a single point of contact as well as status on service requests and problems
- Provide services that are aligned with the business needs
- Drive and support the digitization of PGS

IT SOLUTIONS - USE OF ASSETS

Our ambition is to provide an optimized application portfolio and for all IT assets to be used with care and as intended.

We shall:

- Ensure that all new IT solutions and services have a genuine business requirement and are wherever possible sourced from the existing portfolio
- Ensure that new IT infrastructure, applications and services are endorsed and incorporated into the jurisdiction of Global IT
- Ensure that all IT solutions are incorporated
- Ensure that all users are aware of the acceptable use of PGS IT assets, including mobile devices

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